

Glenda Mott
Laclede County Clerk

Laclede County Government Center
200 N. Adams
Lebanon MO 65536
PH 417-532-5471
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clerk@lacledecounymissouri.org

November 14, 2016

INVITATION TO BID:

The Laclede County Clerk is requesting bids for the purchase of a voting solution for accessible and precinct based optical scan second chance voting system.

Bid specifications may be obtained by contacting the County Clerk Office, 200 N. Adams Ave, Lebanon, MO 65536, by phone at (417) 532-5471 or by email at clerk@lacledecounymissouri.org

Sealed bids will be accepted in the County Clerk's Office no later than 9:00 a.m., Tuesday, November 29, 2016. The words **"VOTING EQUIPMENT BID"** must be clearly marked on the outside of the envelope containing said bid.

Laclede County reserves the right to reject any and/or all bids and may select the bid which they determine to be most advantageous to meet the needs of the County.

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Bid Specifications
Voting Solution for Accessible and Second Chance Voting Systems

- **Scope** – Laclede County requests bids for an Accessible and Precinct Based Optical Scan Second Chance Voting System from a single source provider that will meet the requirement of the Help America Vote Act and the Revised Statutes of Missouri and any administrative rules pertaining to voting equipment in Missouri.
 - System should include: an optic scanner to tabulate paper ballots and provide a second chance voting option to the voter, an accessible paper-ballot-marking device and election night reporting capabilities
 - Preference will be given to vendors that have ownership of and/or direct access to source code and trained software engineers familiar with the software and firmware to make on-going changes/updates to the system as deemed required by law
- **Certified Equipment** – Bids must meet the most recent Election Assistance Commission (EAC) standards, also known as the “Voluntary Voting System Guidelines” (VVSG). include a copy of Missouri State Qualification Certificate for each system, and only certified equipment may be included in the proposal. All equipment must be new.
- **Itemize and Define** – All supporting equipment, hardware, firmware, software, flash drives, backup battery capabilities, headphones, totes, scanner boxes, power supply cords, backup flash drives, ballot layout, training, on-going maintenance agreements, technical support, warranty, upgrades, election night support, etc. Please include pricing on ballots, coding, layout charges.
- **Lease/Purchase Option** – Option to lease purchase or finance a voting solution for a term no more than three years.
- **Equipment Delivery** – Guarantee delivery no later than January 20, 2017 set to use for the April 4, 2017 General Municipal Election.
- **Payment** – 30 day net from delivery date and invoicing unless financing arrangements are made.
- **Multiple System Function** – Define how results from multiple machines/systems will be combined.
- **Number of Voting Machines/Systems** – 20 or more ballot scanners and 20 or more accessible voting devices

Trade In Allowance:
24 M100 Scanners and 24 Automarks